



# Sienna Ranch

3232 Deer Hill Road  
Lafayette, CA 94549  
www.siennaranch.net  
(925) 283-6311

## Job Posting: Horseback Riding Instructor Part-time school year

### ORGANIZATION

[Sienna Ranch](http://www.siennaranch.net) connects youth to nature through compelling outdoor experiences in order to foster a compassionate and environmentally aware future. We provide farm education and immersive nature programming to youth PreK-8th grade. Our program offerings also include woodshop, natural building, archery, horseback riding, gardening, science, pottery, survival skills, homesteading skills, naturalist skills and much more. Sienna Ranch is situated on a 21-acre family-owned ranch in Lafayette, CA.

### POSITION SUMMARY

Part Time Riding Instructors work as part of a collaborative, supportive and professional team to offer riding lessons, horsemanship classes and seasonal camps to students and campers at Sienna Ranch. Sienna Ranch uses a Pony Club-influenced approach to balanced seat and safety, and deeply values a Natural Horsemanship approach to forming connections between students and horses, horse training and horse care.

### SCHEDULE SUMMARY

Non-exempt. Permanent. Part-time. Year-round.

School Year Schedule (approx Sept-May): 6-15 hours per week

Optional Summer Schedule (approx June-August): Monday-Friday, 25-40 hours per week (w/ one optional week off)

### ESSENTIAL JOB FUNCTIONS

- Teach private or semi-private beginner to intermediate horseback riding lessons
- Teach group horsemanship classes, summer camps and holiday camps
- Communicate with other riding instructors and Animal Care and Education Manager to coordinate facility use and horse use
- Coordinate with Sienna Ranch Business Manager to report absences, schedule makeups, report incidents
- Assist with special events and leading pony rides, as needed

### REQUIREMENTS

- At least 2 years experience teaching safe and engaging beginner-intermediate horseback riding lessons. Pony Club experience looked upon favorably within the past 5 years.
- Ability to patiently and positively mentor youth from a wide variety of backgrounds, ages and experiences
- Willing to work outside in **all** weather
- Able to maintain clean, organized workspaces
- Ability to patiently and professionally communicate with parents, staff, volunteers, students and apprentices
- Committed to being an active part of a solution-oriented, self-motivated, cooperative, professional community atmosphere
- Able to work with minimal direct supervision and to independently hold yourself accountable to a high level of professionalism
- Able to check and respond to email communications within 24 business hours
- Current First Aid and CPR for Adult and Child certifications, and clear TB test results (or ability to acquire before first day or work), and ability to pass FBI/DOJ background check for working with children

### COMPENSATION

- Competitive hourly rates

## **APPLICATION INSTRUCTIONS**

Email cover letter, resume, contacts for THREE professional references. Please also briefly answer the application questions below. Send your application packet to Lauren Matters at [sranimalcare@gmail.com](mailto:sranimalcare@gmail.com). **We are looking to hire on a short timeline and will accept and review applications until the position is filled.**

Please reflect on and respond to the following questions:

1. How did you hear about this position?
2. What motivates you most to work at Sienna Ranch?
3. Briefly describe a one-hour beginner lesson plan for an 8 year old student who has never ridden a horse before
4. Please list at least one question you have for us about Sienna Ranch, or the Part Time Riding Instructor position.

*Sienna Ranch is dedicated to building a culturally diverse and pluralistic team committed to teaching and working in a multicultural environment. We strongly encourage applications from people of color and other groups traditionally underrepresented in outdoor education.*

*We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability status, protected veteran status, or any other characteristic protected by law.*